



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1413 s. 2026

**DESIGNATION OF FOCAL PERSONS AND SELECTION OF LEARNERS FOR THE
"BALIK SIGLA, BIGAY SAYA 2026: A NATIONWIDE GIFT-GIVING DAY"**

To: Schools Division Superintendents
All Others Concerned

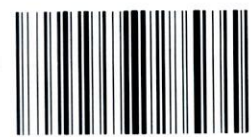
1. This refers to the attached Memorandum OM-OUGOPS-2026-02-04174 titled Designation of Focal Persons and Selection of Learners for the "Balik Sigla, Bigay Saya 2026: A Nationwide Gift-Giving Day" scheduled on **December 5, 2026, at the Kalayaan Grounds, Malacañang, Manila**, for the information and guidance of all concerned.
2. The initiative will include simultaneous satellite activities and gift giving events in selected schools and areas nationwide. It aims to spread Christmas joy and promote generosity by providing gifts to children, particularly those in need.
3. In this regard, each Schools Division Office (SDO) shall identify the participating schools and learners for the satellite activities. The Regional Office (RO) Focal Person shall coordinate with the concerned SDOs and schools to facilitate the designation of focal persons and ensure proper coordination and timely preparations for the event.
3. For information and compliance.


ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

Encl.: As Stated
Reference: OM-OUGOPS-2026-02-04174
To be indicated in the Perpetual Index
Under the following subjects:

PROGRAMS
SCHOOLS

ESSD/SQC/mar/Regional Memorandum 2026
October 22, 2026



ESSD260993



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

OM-OUGOPS-2026-02-04174

TO : ALL REGIONAL DIRECTORS

FROM :  **MALCOLM S. GARMA**
Undersecretary for Governance and Operations


JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-in-Charge,
Office of the Assistant Secretary for Governance and Operations

SUBJECT : **DESIGNATION OF FOCAL PERSONS AND SELECTION OF LEARNERS FOR THE "BALIK SIGLA, BIGAY SAYA 2026: A NATIONWIDE GIFT-GIVING DAY"**

DATE : **OCT 15 2026**

The Office of the President, in partnership with the Department of Education (DepEd) and the Department of Social Welfare and Development (DSWD), will conduct the **Balik Sigla, Bigay Saya 2026: A Nationwide Gift-Giving Day on December 5, 2026, at the Kalayaan Grounds, Malacañang, Manila**. Simultaneous satellite activities and gift-giving events will also be conducted in selected schools and areas. The initiative aims to spread Christmas joy through gift-giving, particularly among children in need.

As one of the partners in this nationwide initiative, DepEd is requested to facilitate the participation of 17,095 **learners nationwide**, comprising of 15,295 learners who will participate in satellite activities and 1,800 learners who will attend the main event at Malacañang.

Each of the 16 DepEd Regional Offices (ROs) shall identify 900 **learners** from selected Schools Division Office (SDO) and school within its respective region for participation in the satellite activities. The DepEd National Capital Region (NCR) shall likewise identify 895 learners for its satellite activity and an additional 1,800 learners who will attend the main event at Malacañang, bringing the total allocation to 17,095 learners nationwide. **Learners from Grades 2, 3, and 4 shall be prioritized in that order.**

To facilitate coordination and preparations for the event, all ROs are requested to **designate a focal person at the regional level at the earliest possible time**. The designated RO focal person shall likewise coordinate the designation of focal persons



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from the selected SDO and school. The RO focal person shall provide the required information by accomplishing the attached online Excel sheet through the following link: <https://bit.ly/BSBS2026-FieldFocalPersons>

The Office of the President has also provided the following technical requirements and instructions for the participating satellite locations:

1. Prepare a laptop with an external web camera or a mobile phone with the Zoom application installed.
2. Provide a mobile phone tripod, if using a mobile phone.
3. Ensure a stable internet connection.
4. Ensure access to an electrical power source.
5. Join the Zoom meeting through the link to be provided after the coordination meeting, beginning at 7:00 a.m. on December 5, 2026.
6. Identify a well-lit area for the venue.
7. If using a mobile phone, position it in landscape orientation before joining the meeting.
8. Use the prescribed naming format **REGION_SCHOOL** to facilitate identification.
9. Keep the microphone muted throughout the program to avoid disrupting the proceedings.
10. For centers catering to children, particularly those dealing with sensitive circumstances, the use of face masks by participating children is encouraged.

Furthermore, the designated RO focal person shall ensure that the list of participating learners from the selected SDO and school is **finalized on or before October 20, 2026**, using the prescribed template accessible through the following link: <https://bit.ly/BSBS2026-TemplateForListOfParticipants>

Further details and arrangements regarding the said event will be announced through subsequent issuances and communications.

For further information and guidance, kindly contact the Office of the Undersecretary for Governance and Operations and the Office of the Assistant Secretary for Governance and Operations via email at ougops@deped.gov.ph and asec.ops@deped.gov.ph.

For your reference and immediate action.

Enclosure: as stated

Copy furnished:
OFFICE OF THE SECRETARY
osec@deped.gov.ph

[OASGO-FO: AJC]